


<b>OVERTIME ACCOMPLISHMENT REPORT</b>	
	DATE
Port Management Office – SOCSARGEN	

Respectfully submitting the accomplishments for overtime services, during for the  
**REGULAR WORKING DAY**                      **SAT/SUN/HOLIDAY**                      **BEYOND 40hrs**  
rendered by the following personnel during:                      **MAXIMUM 60hrs**

NAME/POSITION	INCLUSIVE DATE/S	NO. OF HRS.	ACTUAL OUTPUT

<b>CERTIFIED CORRECT:</b>	<b>NOTED:</b>
<i>(Division Manager Concerned)</i>	<b>CESAR M. DATAYA</b> Port Manager