

**PHILIPPINE PORTS AUTHORITY**  
 Port Management Office of General Santos  
 Makar, General Santos City

**VEHICLE TRIP TICKET**

	<b>TT #</b>
<b>Date :</b> _____	<b>Vehicle Type :</b> _____
<b>Driver :</b> _____	<b>Plate No. :</b> _____
<b>Authorized Passenger/s :</b> _____	
<b>Purpose :</b> _____	

**APPROVED BY:**

\_\_\_\_\_

TRIP NO.	DEPARTURE		ARRIVAL		ODOMETER READING
	TIME	PLACE	TIME	PLACE	

**GASOLINE USED:**

Balance in Tank _____	liters	Total KM Travelled _____	
Issued from Stock _____	liters	Gear Oil Used _____	
Purchased Outside _____	liters	Lubricants Oil Used _____	
<b>TOTAL</b> _____	<b>liters</b>	Gear Issued _____	
Gasoline Used _____	liters		
<b>Balance in Tank</b> _____	<b>liters</b>		

**CERTIFIED CORRECT:**

\_\_\_\_\_

*Driver*

*I hereby certify that the vehicle was used on Official Business as stated above.*

<b>PASSENGERS</b>					
TRIP 1		TRIP 2		TRIP 3	
NAME	SIGNATURE	NAME	SIGNATURE	NAME	SIGNATURE
1.		1.		1.	
2.		2.		2.	
3.		3.		3.	
4.		4.		4.	
5.		5.		5.	
6.		6.		6.	
7.		7.		7.	
8.		8.		8.	
9.		9.		9.	
10.		10.		10.	
12.		12.		12.	
12.		12.		12.	